



COMMISSION SPECIAL MEETING **REVISED** AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
John Creighton
Fred Felleman
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Chief Executive Officer

Ted Fick

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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: May 17, 2016

Note: Addition of materials for agenda item

Location: Port of Seattle Headquarters – Pier 69
2711 Alaskan Way, Seattle, Washington

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for May 17, 2016. **(no enclosures)**
- 3b. Cooperative Tourism Promotion Grants. ([memo](#) and presentation [slides](#) enclosed)

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the regular meeting of April 26, 2016. **(no enclosures)**
- 4b. Authorization for the Chief Executive Officer to execute an inter-agency agreement (IAA) with the Washington State Department of Ecology to accept 100 percent reimbursement of up to \$25,000 to perform a one-time maintenance action at the recently completed stabilized and rehabilitated Terminal 108 west bank-line. The funds will provide reimbursement of Port staff and material costs to perform this maintenance work. ([memo](#) and [interagency agreement](#) enclosed)
- 4c. Authorization for the Chief Executive Officer to prepare and sign an interlocal agreement with the Muckleshoot Indian Tribe, substantially as described in this memorandum, allowing for additional shoreline fish and wildlife habitat rehabilitation actions at the existing Duwamish Waterway Terminal 105 public shoreline access site. ([memo](#) and [contract services agreement](#) enclosed)
- 4d. Single authorization for the Chief Executive Officer to (1) proceed with design of carpet replacement on Concourses A, B, and C at the Seattle-Tacoma International Airport; (2) advertise and execute a construction contract to install carpet on Concourses A, B, and C; and (3) authorize the use of Port crews to assist in construction activities for the project. This single authorization is for \$3,636,000 of a total estimated project cost of \$3,661,000. (CIP #C800766). ([memo](#) and [presentation slides](#) enclosed)
- 4e. Authorization for the Chief Executive Officer to (1) advertise and execute a contract for the first phase of construction of the Video Systems Improvements Project (CIP #C800642) at Seattle-Tacoma International Airport for an estimated cost of \$2,500,000; (2) increase design authorization by \$530,000 for a total request of \$3,030,000; and (3) amend an existing service agreement to add \$1,100,000 for a new contract total of \$2,000,000. ([memo](#) and [presentation slides](#) enclosed)
- 4f. Authorization for the Chief Executive Officer to execute Change Order 23 for Contract MC-0317700, Cargo Hardstand Improvements Project, at Seattle-Tacoma International Airport in the amount of \$265,000 and to extend the contract duration by 192 calendar days for a new contract completion date of September 22, 2015. (CIP #C800247, #C800254, #C800390, and #C102573). ([memo](#) enclosed)

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. **DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. First Reading of Resolution No. 3720: A resolution of the Port Commission of the Port of Seattle amending Resolution No. 3712 as amended, the 2016 Salary and Benefits Resolution, to modify the Pay for Performance program to add a lump sum incentive pay plan component to the existing base pay increase component. ([memo](#), [draft resolution](#), and [presentation slides](#) enclosed)
- 6b. Authorization for the Chief Executive Officer to (1) approve the design and construction of the Additional Space for Outbound Baggage Project in an amount not to exceed \$18,500,000 and (2) approve design and construction of the project scope to be completed via a change order to a contract executed for an existing project; the International Arrivals Facility (IAF) design/build contract. The total estimated cost of this project is \$18,500,000. (CIP #C800836) ([memo](#) and [presentation slides](#) enclosed)
- 6c. Authorization for the Chief Executive Officer to advertise and execute a construction contract related to the Airport Dining and Retail Infrastructure – Central Terminal project at Seattle-Tacoma International Airport for an amount not to exceed \$5,120,000 for a total estimated project cost of \$13,953,000. (CIP #C800638) ([memo](#) and [presentation slides](#) enclosed)
- 6d. Authorization for the Chief Executive Officer to execute contract for security services to be delivered to all Maritime Division locations on both scheduled and ad hoc bases for a total estimated cost over five years of approximately \$8 million. ([memo](#) enclosed)

7. **STAFF BRIEFINGS**

- 7a. Development of the Fishermen’s Terminal Long Term Strategic Plan. ([memo](#), [presentation slides](#), and [report](#) enclosed)
- 7b. Long Range Plan Maritime and High Performance Organizations teams. ([memo](#) and [presentation slides](#) enclosed)
- 7c. Baggage Quarter 1, 2016 Briefing. ([memo](#) and [presentation slides](#) enclosed)
- 7d. Aviation Plan of Finance Update. ([memo](#) and [presentation slides](#) enclosed)
- 7e. First Quarter 2016 Financial Performance Briefing. ([memo](#), [presentation slides](#), and [report](#) enclosed)
- 7f. Century Agenda Quarterly Update. ([memo](#) and [presentation slides](#) enclosed)

8. **ADDITIONAL NEW BUSINESS**

9. **ADJOURNMENT**